**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Monday, September 15, 2014 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Call to order** Chair Fowler called the meeting to order at 5:33 PM.

**Invocation** Vice Chair Jones brought the invocation

**Pledge of Allegiance**  The group recited the pledge

**Welcome/Special Guest** Chair Fowler welcomed all to the meeting.

**Roll Call**  Quorum Present

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| Bienville-Vacant | Bossier-Vacant | Caddo-Njeri Camara  Present | Claiborne-Vacant |
| DeSoto-Fred Jones  Present | Natchitoches-Sandy Wiggins  Present | Red River-Wanda Brock  Present | Sabine-Marcelle Slaughter  Present |
| Webster-Ora Rice  Present | Gov.-Deanna Fowler  Present | Gov.-Barbara Marshall  Absent | Gov.-Chris Nolen  Present |
| Staff ED-D. Efferson Present |  |  |  |
| Guests- Duane Ebarb |  |  |  |

**Approval of Agenda** A motion by Brock with a second by Wiggins to approve the agenda. The motion carried.

**Approval of the Minutes** Brock moved to approve the minutes of August 18, 2014. Wiggins seconded the motion. The motion carried.

**Guest and Public Comments** Mr. Duane Ebarb representing the DD Council asked to comment regarding the Developmental Disabilities Council’s legislative issues agenda. Highlights of that agenda include: a request for 500 additional waiver slots, more funding for individual family support services, equitable distribution of funds across the state, and raising from $1.52 per capita to $2.00 per capita spending. As the LaCan leader, Mr. Ebarb is an advocate for home services. There are 400 members in Northwest Louisiana. Additional information will be forthcoming regarding an informational meeting on January 13, 2015.

**Agenda Items for Discussion/Action**

**New Business**

1.      **Executive Limitations – Official Executive Director Report on File with the Secretary and available for public inspection.** Brock moved to accept the ED report as in compliance. Jones seconded the motion. The motion carried.

a.   **Communication and Support to the Board**

b**. Financial Condition & Activities** ED Efferson stated he is expecting an audit this fiscal year but one has not been scheduled yet.

2. **Governance Process**

1. **Global Governance Commitment** Brock moved to accept the policy with no changes and Slaughter seconded the motion. The motion carried.
2. **Governance Style** Nolen moved to accept the policy with no changes and Brock seconded. The motion carried.
3. **Board Job Description** Brock moved to accept the policy with no changes and Wiggins seconded. The motion carried.
4. **Board Monitoring Summary Report of August 2014** Jones moved and Slaughter seconded a motion to accept the Monitoring Summary report for August. The motion carried.

3**. Board Business**

1. **Emergency ED Succession Update** ED Efferson reported a change in the ED Succession Plan to change the interim director recommendations to the Finance Director and the Human Services Director respectively. No action was required of the board.
2. **Awareness of Pending Domestic Violence Seminar (Date TBA) Fowler** reported of a meeting she attended with ED Efferson with the Caddo Parish Juvenile Court. The court is wishing to identify providers of counseling services for parents of children brought into the juvenile court where domestic violence is a factor. In an effort to collaborate with the Juvenile Court, a follow-up meeting is scheduled for Wednesday, September 17th at 9:00 AM at the Juvenile Court Office on Youree Drive to be attended by Wendy Goad and ED Efferson from NLHSD. Other agency representatives will also be in attendance.

**Old Business**

1. **September Board Compliance Monitoring Tool Completion:** Monitoring report was completed by each board member and returned to Fowler.
2. **Review of NLHSD Bylaws** Only changes required are formatting and spelling corrections. Those changes will be made and the Bylaws will be implemented as amended after 30 days as required by the bylaws at our next meeting.

**Announcements/Acknowledgements:** Camara apologized for being late and asked to report on the Behavioral Health Advisory Council RAC meeting she attended that served as an echo site for SAMSA during their national webinar focusing on peer-to-peer support services. Fowler asked her to put it on the agenda for the next meeting.

**Next Proposed Meeting Date: Monday, October 20, 2014**

**Adjournment:** There being no further business the meeting was adjourned at 6:40 PM with a motion by Brock and a second by Rice. The motion carried.

Submitted by

Chris Nolen

Board Secretary